

## COEDFFRANC COMMUNITY COUNCIL

### **Minutes of a Meeting of the Council held on Wednesday 17<sup>th</sup> July 2013 at the Memorial Hall.**

**Attendance:** Cllrs APH Davies, HR Richards, R Didcote, P Bebell, A Wingrave, JS Jones, M Harvey, P Davies, J Thomas, P Fellows, HC Clarke.

**Part Attendance:** DK Davies, H Bebell.

**9360: Apologies:** Cllrs I Whitehead Ross, K Whitehead Ross, B Richards, J Davies.

#### **9361: To receive Declarations of Interest.**

Cllrs APH Davies and P Bebell declared an interest in item 9366 as Members of the Planning Committee. They left the room during discussions.

Cllr H C Clarke declared an interest in item 9374 and left the room during the discussion.

Cllrs APH Davies and A Wingrave declared an interest in item 9384 and left the room during the discussion.

Cllr P Bebell declared an interest in item 9386 and left the room during the discussion.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

#### **9362: To approve and sign the Minutes of Previous meetings: -**

##### **a) Council Meeting held on 3<sup>rd</sup> July 2013.**

Approved as a true and accurate record with the exception that Cllr M Harvey is the Crime Prevention Design Advisor and does not sit on the Planning Committee for NPTCBC.

#### **9363: Matters arising from the minutes. (FOR INFORMATION ONLY)**

None.

#### **9364: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.**

Accounts were received in the sum of £8,111.75. Account No's 200 and 209 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Cllrs DK Davies and H Bebell arrived at this stage.

#### **9365: To receive an explanation from the Clerk concerning Account No's: 185 and 187.**

The Clerk provided explanations, which were accepted by the Council.

#### **9366: Planning Applications: -**

**P2013/0636 – Consent under Section 37 of the Electricity Act 1989 for proposed over ground electricity line less than 132 KV. Land at former Red Jacket Quarry, Jersey Marine. (Applicant – Western Power Distribution).**

No observations.

**Cont...**

**9367: To receive a report from any Member concerning meetings at which he or she represented the Council.**

Cllr APH Davies reported that he had represented the Council at the Inauguration for the new Vicar of St John's Church.

**9368: To discuss/amend/approve the Financial Regulations.**

The Members discussed the issue.

**Resolved:** That the current Financial Regulations are re-approved.

**9369: To discuss/amend/approve the Standing Orders**

The Members discussed the issue.

It was suggested that the Community Council should retain their existing Standing Orders and incorporate any mandatory items that the current Standings Orders do not cover into a new document.

**Resolved:** That the existing Standing Orders are retained, with the addition of any mandatory items. (The new document to be circulated to the Members once completed).

**9370: To receive information about new computer equipment for the Council's Officers.**

The Chair and Clerk reported that the office was in need of new computer equipment. The Members were informed that the Community Council had received advice from the IT Department of NPTCBC on the Manufacturer and Specification that the Council should get. The Clerk then investigated if any local companies were authorised by the manufacturer as a supplier, and only one was identified in the locality. The Chair and Clerk held a meeting with the company to discuss the Council's needs, and subsequently the Clerk received a quote.

The Members discussed the issue.

**Resolved:** That Standing Orders are suspended to allow the Council to receive one quote, and that the quote is accepted.

**9371: To receive a request for financial assistance from Birchgrove First Responders following their presentation to Council.**

The Members discussed the issue.

**Resolved:** That a grant of £100.00 should be made.

**9372: To receive a request for financial assistance from Skewen Cricket Club.**

The Members discussed the issue.

**Resolved:** That a grant of £100.00 should be made.

**9373: To receive a copy of the Police Neighbourhood News.**

The Members noted the information.

**9374: To receive a letter from Peter Black AM regarding seating in Crymlyn Park.**

The Members discussed the contents of the letter.

**Resolved:** That the issue should be passed to the Estates Committee for their recommendations.

Cont...

**9375: To receive a letter requesting a gate into the back of Struthers Church.**

The Members discussed the issue.

**Resolved:** That permission is declined, and that the Clerk informs the person who put the letter in, of the Council's previous decision on this issue taken in June 2010.

**9376: To receive a request to allow a red granite head stone to be installed on Plot Q of Coedffranc Cemetery.**

The Members discussed the issue.

**Resolved:** That permission is granted.

**9377: To receive a letter from Amanda Evans for the Council to consider allowing dogs on leads to be walked in the Park.**

The Members discussed the issue.

**Resolved:** That the Clerk should write to Amanda Evans to inform her that the Council are exploring the possibility of implementing a Dog Control Order for all their properties, and that her view would be taken into consideration during that process.

**9378: To receive a copy of the Ombudsman Annual Report for information.**

The information was noted by the Members.

**9379: To receive a copy of the Tidal Lagoon Newsletter.**

The information was noted by the Members.

**9380: To receive an invitation to join the Welsh Language Communities Alliance.**

That the information should be held back for future consideration.

**9381: To receive a request from Struthers Memorial Church to use Caewathan Playing Fields on Friday 26<sup>th</sup> July 2013.**

The Members discussed the issue.

**Resolved:** That permission is granted.

**9382: To receive information regarding new training modules being run by One Voice Wales.**

The information was noted by the Members.

**9383: To receive information regarding a head stone that has been laid flat in Coedffranc Cemetery.**

The Clerk reported that a head stone had been laid flat in Coedffranc Cemetery, despite the head stone being checked in February 13 when it was deemed in good condition. The Clerk reported that the head stone had not been taken down in accordance with the Council's own Policy for laying Head Stones flat. The Clerk reported that the only reason she can think that this has happened, is that a Monumental Mason has come onto the wrong plot and laid it down in error, although there is no way of confirming that.

The Members discussed the issue.

**Resolved:** That the Council should cover the cost of reinstating the Head Stone on a without prejudice basis once the grave ownership has been transferred. The Clerk was asked to send a letter to all the Monumental Masons asking them to ensure that they are working on the correct grave.

**9384: Correspondence.**

a) **To receive a letter from Coedffranc Primary School requesting the use of the Tennis Courts on Friday 19<sup>th</sup> July 2013.**

**Resolved:** That permission is granted.

**9385: To resolve to exclude the public for the following item pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290 and Paragraph 15 of Part 4 of Schedule 12A to the Local Government Act 1972.**

**Resolved:** That the press and public are removed from the Meeting.

**Cllr JS Jones left the meeting at this stage.**

**9386: To receive/approve the draft Lease Agreements for Caewathan Community Centre, Jersey Marine Community Centre and Crymlyn Burrows Community Centre.**

The Members discussed the issue.

**Resolved:** That the draft Leases are approved and should be sent to the appropriate Management Committees to be signed.

**9387: To receive an update regarding Llandarcy Playground.**

The information was noted by the Members.

**9388: To receive information regarding the temporary electricity supply to Swansea Bay Campus through the Grounds of Crymlyn Burrows Community Centre.**

The information was noted by the Members. The Clerk was asked to contact NPTCBC regarding the appropriate fees for utilities leases, and ask the Community Council's solicitor to contact Western Power Distribution to request that they cover all the legal costs associated with their request.

**Cllr A Wingrave  
Chair**