

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Meeting of the Council Meeting held on 2nd October 2013 at the Carnegie Hall.

Attendance: Cllrs APH Davies, DK Davies, R Didcote, P Bebell, H Bebell, A Wingrave, P Davies, HC Clarke.

Part Attendance: Cllrs I Whitehead Ross, K Whitehead Ross.

9465: Apologies: Cllrs M Harvey, P Fellows, B Richards, HR Richards, J Thomas, J Davies.

9466: To receive Declarations of Interest.

Cllrs APH Davies and P Bebell declared an interest in item 9471 as Members of the Planning Committee. They left the room during discussions.

Cllr HC Clarke declared a personal interest in item 9477. Cllr APH Davies declared an interest in item 9485 and left the room during discussions.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

9467: To approve and sign the Minutes of Previous meetings: -

- a) **Council Meeting held on 18th September 2013.**
Approved as a true and accurate record.
- b) **Festival Committee Meeting held on 18th September 2013.**
Approved as a true and accurate record.
- c) **Cemetery Committee Meeting held on 25th September 2013.**
Approved as a true and accurate record.
- d) **Finance & General Purposes Committee held on 25th September 2013.**
Approved as a true and accurate record.

9468: Matters arising from the minutes. (FOR INFORMATION ONLY)

It was reported that Cllrs A Wingrave, DK Davies and H Bebell met on Jersey Marine Beach to discuss the access issue. It was reported that the barrier had been removed the day before, so the beach was accessible on the day of the visit. Cllr A Wingrave reported that the three Members had agreed that the Clerk should write to St Modwens asking for them to provide information regarding exactly where the access for the public to gain entry onto the beach is located, and if the access route will remain in that location or be re-directed at any stage in the development.

Additionally, to ask St Modwens to provide adequate signage, indicating the route that the public should take to gain access/egress for the beach.

9469: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £2,476.24. Account No's 324 and 325 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Cllrs I Whitehead Ross and K Whitehead Ross arrived at this stage.

9470: To receive an explanation from the Clerk concerning Account No's: 303 and 312.

The Clerk provided explanations, which were accepted by the Council.

9471: Planning Applications: -

P2013/0851 – First floor rear extension. 6 Wern Road, Skewen. (Applicant – Mr Cole, 6 Wern Road, Skewen).

No observations.

Late Application: P2013/0861- Replacement car parking space to facilitate garage conversion. 80 Crymlyn Parc, Skewen. (Applicant – Mr Siddhu, 80 Crymlyn Parc, Skewen).

Observation that the material used for the construction of the drive way should be porous.

Late Application: P2013/0869 – Single side and rear extension including garage. 38 Crymlyn Gardens, Skewen. (Applicant – Mr Chris Grey, 38 Crymlyn Parc, Skewen).

No observations.

9472: To receive a report from any Member concerning meetings at which he or she represented the Council.

Cllr A Wingrave reported on the Meeting she and Cllr APH Davies had held with the Skewen Park Players.

It was reported that the Park Players were looking for a sound system, new stage curtains, new tabs, blackout curtains along the corridor, upgrading of the stage lighting and for the front and back of the stage to be painted black. The Park Players had said that they would be prepared to provide the blackout curtains at their own cost.

The Members discussed the issue.

Resolved: That the Clerk should obtain a specification for the sound system and then obtain three quotes to present to the Members. It was agreed to allow the Park Players to provide blackout curtains for the corridor during their performances provided they could be fully opened for everyone else using the hall, or easy to put up and take down so that the Park Players could put them up before a performance and take them back down after the performance. Additionally it was agreed that the Council's staff would paint the front and the back of the stage black as requested. The Clerk was asked to inform the Park Players of the Council's decision and inform them that everything else that had been requested would be put onto a "wish list" as funding was not available at this time.

Cllr I Whitehead Ross gave the Members an update regarding the last Skewen Business Forum Meeting. He reported that they had a presentation from the Federation of Small Businesses, and that the Evening Post had attended and agreed to run a Local Trade Feature. Cllr Whitehead Ross reported that NPTCBC Planning Department are looking into suitable locations for the placement of a Notice Board, and that he had asked the traders on New Road to decorate their shop windows for Christmas as part of a competition being run by the Community Council for their Christmas event.

9473: To receive a report from the Festival Committee and to receive additional correspondence received after the Festival Committee met from Skewen Park Players regarding the pantomime.

The Members discussed the recommendations and the additional correspondence from Skewen Park Players asking for the performance to go on for two nights rather than just one.

Resolved: That the Clerk should contact Skewen Park Players informing them of the following:

The Members liked the look of the Poster, but they are not happy with the size of the Coedffranc Logo and wording. The Members said that bearing in mind that the Council are paying £500 for the performance, providing free rehearsal space and providing the venue for the production free of charge they would like our Logo to be significantly larger, and they want the wording to say “Promoted by” rather than “In Association with” .

The request for the pantomime to go on for two nights would be agreed, provided the Park Players agreed to the following:

The Park Players will run both nights in its entirety, that is Park Players will be responsible for:-

All costs associated with producing the posters and erecting the posters in prominent positions throughout the community.

All costs associated with producing the tickets, and the responsibility of selling all the tickets for both nights (tickets to be priced at no more than £2.00 each).

Providing the Refreshments for both nights.

The Park Players would then have all the proceeds taken from both nights. On the Saturday night the Council could have taken up to 200 x £2.00 = £400 on the door, and the profits made for the refreshments. Therefore, the Members requested that the proceeds made from the event are put towards items on the Park Players wish list, such as new tabs, stage curtains or lighting refurbishment at the Memorial Hall.

All the recommendations for the Santa Parade were approved.

9474: To receive a report from the Cemetery Committee.

Cllr APH Davies reported on the recommendations. Cllr APH Davies requested that a budget of £500 should be made available for investigation works.

Resolved: That the recommendations are approved and a budget of £500 would be made available for investigation work.

9475: To receive a report from the Finance & General Purposes Committee.

Cllr APH Davies reported on the recommendations.

The Members discussed the issue

Resolved: That the recommendation to allow South Wales Police to use the old computer suite is approved, pending agreement with the Finance Department of South Wales Police regarding contributions towards the utility costs.

9476: To receive information from Coedffranc Football Club regarding where they currently store their equipment, and to receive comments about the pitch that used to be leased by Lonlas being used for multi sports.

The Members discussed the issue.

Resolved: That the Clerk contacts Coedffranc Football Club to find out what size container they need.

9477: To receive a request from Skewen RFC Junior Teams about using the pitch that used to be leased by Lonlas.

The Members discussed the issue.

Resolved: That the pitch should only be used for football when it is brought back into use.

9478: To discuss if the Funding Policy and Funding Application Form drafted July 2012 should be amended or retained.

The Members discussed the issue.

Resolved: That the Policy and Application Form should be altered to remove any reference to any lower or upper limits that could be requested.

9479: To receive the Electoral Review Programme 2014 Assessment and Timetable September 2014.

The Members discussed the issue.

Resolved: That the information should be noted.

9480: To receive an update from Welsh Water regarding Southhall Avenue.

The information was noted by the Members.

9481: To receive a copy of the minutes from the PACT Meeting held on 25th July 2013.

The information was noted by the Members.

9482: To receive a copy of the Tidal Lagoon Swansea Bay Newsletter and an invitation to a presentation on the finding of the Environmental Impact Assessment at the Liberty Stadium on Thursday 17th October 2013.

The information was noted by the Members.

Cllr H Bebell agreed to attend the Meeting on the 17th October and report back to the Members.

9483: To receive a copy of the proposed Application for Development Consent for a new Tidal Powered Generating Station in Swansea Bay.

The information was noted by the Members.

9484: To receive the NPT Working in Partnership 2013-2023 Single Integrated Plan Consultation Feedback.

The information was noted by the Members.

9485: To receive a request for Financial Assistance from Skewen & District Historical Society.

The Members discussed the issue.

Resolved: That a donation of £30.00 is made.

9486: To receive a request for the Head of NPT Command, Mid and West Fire Rescue Service to provide a presentation to the Members at a Council Meeting.

The Members discussed the issue.

Resolved: That permission is granted for the Head of Command to come to a future meeting.

9487: To receive a reminder that the Council's Christmas Dinner for the Councillors and their partners will be held at the Smiths in Neath Abbey on Wednesday 18th December following the Council Meeting being held that evening. Anyone interested in attending to contact Cllr J Thomas to book place.

The information was noted by the Members.

9488: Correspondence.

- a) **To receive a copy of the Independent Remuneration Panel for Wales Annual Report.**

That the information is noted.

- b) **To receive a proposal on the future of Neath Magistrates' Court.**

The Clerk was asked to put this issue onto the next Agenda.

Emergency Item

To discuss/approve the Draft Charter Agreement between NPTCBC and Town/Community Councils.

The Clerk provided information and the Members discussed the issue.

Resolved: That the Draft Charter Agreement is approved.

9489: To resolve to exclude the public for the following item pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290 and Paragraph 15 of Part 4 of Schedule 12A to the Local Government Act 1972.

Resolved: That the Press and the Public are excluded from the Meeting.

9490: To receive a request from a Member of staff to ask for a loan.

The Members discussed the issue.

Resolved: That the request for the loan is approved.

**Cllr A Wingrave
Chair**