

## COEDFFRANC COMMUNITY COUNCIL

### **Minutes of a Meeting of the Council held on Wednesday 3<sup>rd</sup> April 2013 at Carnegie Hall.**

**Attendance:** Cllrs APH Davies, J Davies, DK Davies, HR Richards, R Didcote, P Bebell, A Wingrave, M Harvey, P Davies, J Thomas, P Fellows.

#### **9235: To meet with Paul Hinder to receive an update on the Skate Park Project.**

Paul Hinder gave the Members an update and informed them that the Application would be submitted prior to the 1<sup>st</sup> May 2013 deadline.

The Members were informed that the total value of the project was £79,800 with £13,600 coming out of the Council's earmarked reserves, £8,000 from NPTCBC's Minor Project Grant and £58,200 from WREN, of which the Council would have to pay £6,402 as third party contributors. Paul also informed the Members that the fence running alongside the Memorial Hall would need to come down for the project and that the costs had been incorporated into the bid.

Paul then answered Members queries.

The Members thanked Paul for his presentation and approved the fence being removed.

**9236: Apologies:** Cllrs I Whitehead Ross, K Whitehead Ross, H Bebell, B Richards, JS Jones, HC Clarke.

#### **9237: To receive Declarations of Interest.**

Cllrs APH Davies, A Wingrave and P Bebell and declared an interest in item 9242 as Members of the Planning Committee. They left the room during discussions.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

#### **9238: To approve and sign the Minutes of Previous meetings: -**

##### **a) Council Meeting held on 20<sup>th</sup> March 2013.**

Approved as a true and accurate record.

#### **9239: Matters arising from the minutes. (FOR INFORMATION ONLY)**

The Clerk reported that she has a consultation with a VAT specialist on Wednesday 10<sup>th</sup> April 2013.

#### **9240: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.**

Accounts were received in the sum of £36,207.47. Account No's 26 and 27 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

#### **9241: To receive an explanation from the Clerk concerning Account No's: 507 and 521.**

The Clerk provided explanations, which were accepted by the Council.

**Cont...**

**9242: Planning Applications: -**

**P2013/0179 – increase the ridge height of roof to create extra head room within first floor area, part demolition of existing building, erection of a two-storey side extension with Juliet balcony and change of use of agricultural land to from garden area, car parking and driveway. Oak Tree Farm, Drummau Road, Skewen. (Applicant – Mr J Smith, Oak Tree Farm, Skewen).**

Objections regarding the erosion of the buffer zone between Skewen and Swansea.

**P2013/0274 – change of use of ground floor to Training facility (use Class D1) and ancillary retail (use Class A1). 137 New Road, Skewen. (Applicant Mr I Whitehead Ross, 13 Cae Morfa, Skewen).**

No observations.

**9243: To receive a report from any Member concerning meetings at which he or she represented the Council.**

None.

**9244: To receive a request from Bethan Jenkins AC/AM to speak to the Councillors.**

It was stated that the Community Council's Meetings should not be political and that Politicians should not attend the Community Council's Meetings. It was also stated that the Council should have a Policy on these type of requests. The Members discussed the issue.

**Resolved:** The Members agreed unanimously that the Clerk should write to Bethan Jenkins AC/AM, to inform her that the decision had been deferred pending a Policy on representatives from Political Parties attending the Community Council Meeting's is drafted in June 2013.

**9245: To receive responses from the Skewen Bowls Club and Skewen Cricket Club about the continued membership of the STRI.**

The Members discussed the issue. It was reported that neither Skewen Bowls Club, nor Skewen Cricket Club has any objection to cancelling the Membership to the STRI.

**Resolved:** The Members agreed unanimously that the Membership to the STRI is cancelled.

**9246: To receive a copy of NPTCBC's consultation document for the Proposal to increase the number of pupil places at Ysgol Maes Y Coed Special School.**

The information was noted by the Members.

**9247: To receive quotes for the removal of existing boiler and replacement of a new gas boiler at the Memorial Hall.**

The Members discussed the issue.

**Resolved:** That the lowest quote is accepted.

**9248 To discuss/approve erecting a "Keep Trade Local in Skewen" notice board on New Road as raised by Cllr Ian Whitehead Ross.**

**Resolved:** That the issue is deferred to the next Council Meeting in the absence of Cllr I Whitehead Ross.

**9249: To receive a letter from Natasha Tyrell regarding dogs in Skewen Park.**

The Members discussed the issue.

**Resolved:** That the information is noted.

**9250: To receive a request from Skewen Cricket Club for a low interest loan.**

The Members discussed the issue.

**Resolved:** That the request for a £6,000 loan is approved to be paid back over a three year period, and that the decision on an interest rate should be passed to the Finance & General Purposes Committee for their recommendation.

**9251: To discuss suspending Standing Orders to hold both the AGM and the second Council Meeting in May on the 22<sup>nd</sup> May 2013.**

The Members discussed the issue.

**Resolved:** That Standing Orders are suspended so that the second Council Meeting in May and the AGM should both be held on the 22<sup>nd</sup> May 2013.

**9252: To remind Members that they need to self nominate themselves onto any Committees that they wish to sit on for the next year. If there is over subscription to any Committees, the Clerk will base the Committees on the attendance of individual nominated Members to full council meetings.**

The information was noted by the Members.

**9253: To inform the Members that the Clerk will be on leave for the Meeting due to be held on the 1<sup>st</sup> of May 2013 and that only legislative items will be put onto the Agenda. The Clerical Assistant will attend the Council Meeting to take the Minutes.**

The information was noted by the Members.

**9254: Correspondence.**

None.

**Cllr HR Richards  
Chair**