

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Meeting of the Council Meeting held on 13th August 2014 at Carnegie Hall.

Attendance: Cllrs APH Davies, P Bebell, JS Jones, M Harvey, I Whitehead Ross, K Whitehead Ross, P Fellows, HC Clarke.

9808: Apologies: Cllrs J Davies, J Thomas, P Davies, HR Richards, B Richards, A Wingrave, R Didcote, H Bebell, DK Davies.

9809: To receive Declarations of Interest.

Cllr P Bebell declared an interest in item 9814 as a Member of the Planning Committee. She left the room during discussions.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

9810: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 16th July 2014.

Approved as a true and accurate record.

9811: Matters arising from the minutes. (FOR INFORMATION ONLY)

None.

9812: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £22,972.10. Account No's 264 and 269 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

9813: To receive an explanation from the Clerk concerning Account No's: 196 and 214.

The Clerk provided explanations, which were accepted by the Council.

9814: Planning Applications: -

P2014/0605 – Demolition of Garage and Constructions of side and rear extension. 24 Drummau Park, Skewen, Neath. (Applicant – Mr Chris Mitchell 24 Drummau Park, Skewen).

No observations.

P2014/0470 – Demolition of existing side extension and rear conservatory, construction of single storey side extension incorporating external chimney plus 2m high fence enclosing side garden. 18 Bay View Gardens, Skewen, Neath. (Applicant – Ms Victoria Davies, Brynsirion, Sion Terrace, Cwmbach CF44 0AS).

No observations.

P2014/0739 – Application under S106A of the Town & Country Planning Act 1990 to vary the legal agreement associated with Planning Permission P2005/0393 (approved on the 08/02/08). Former Llandarcy Oil Refinery (Applicant - BP & Department of Economy & Transport).

No observations.

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P2014/0711 – Variation of condition 1 (to allow a further 5 years for the commencement of development) and the removal of condition 7 (Requiring oriel windows to 161b New Road) of Planning Permission P2008/1547. Land adjacent to 161A New Road. (Applicant – Mrs P Tilbrook).

No observations.

P2014/0723 – Works to an Oak Tree protected under Tree Preservation Order T73/A1, including a reduction of crown by 2-3m, overhanging rear garden and removal of dead wood. 41 Ocean View, Jersey Marine, Neath SA10 6HR.

(Applicant – Mrs Menna Roberts – 41 Ocean View, Jersey Marine, Neath)

No observations.

9815: To receive a report from any Member concerning meetings at which he or she represented the Council.

Cllr APH Davies reported that he had attended a Commemorative Service for WW1 and had enjoyed the event.

9816: To receive information from One Voice Wales regarding guidance from the Information Commissioner's website.

The information was noted by the Members.

9817: To receive/discuss/approve the Data Protection Policy Guidelines and Data Protection Policy.

The Members discussed the issue.

Resolved: That the Data Protection Policy and Guidelines are approved.

9818: To discuss/re-approve the Council's Standing Orders

The Members discussed the issue.

Resolved: That the Standing Orders are approved.

9819: To discuss/re-approve the Council's Financial Regulations

The Members discussed the issue.

Resolved: That the Financial Regulations are approved.

9820: To receive a copy of the External Audit Report from Mazars for the financial year ending 31st March 2014.

The information was noted by the Members.

9821: To re-approve the Annual Return for the year ended 21st March 2014.

The Members discussed the issue.

The Clerk was thanked for her work in the preparation of the year end accounts.

Resolved: That the Annual Return is re-approved.

9822: To receive a letter from Peter Black AM regarding dogs in the playground in Jersey Marine.

The Members discussed the issue.

It was reported that dogs should not be in a playground area. It was also noted that snakes had been seen in the area, and the Clerk was asked to ensure that the grass on the perimeter of the park is cut.

Resolved: That the Clerk should purchase signs to state that dogs are not allowed in the playground and arrange for the grass to be cut.

9823: To receive notification for the One Voice Wales AGM and Conference to be held at the Royal Welsh Showground on Saturday 4th October 2014.

The information was noted by the Members.

Cllrs APH Davies and P Bebell were nominated to attend.

9824: To receive and respond if appropriate to the Devolution, Democracy and Delivery Paper – Reforming Local Government from the Welsh Assembly Government.

The information was noted by the Members.

9825: To receive information from a representative for the Society of Local Council Clerks regarding the Reform of Local Government White Paper, specifically regarding Town/Community Councils.

The information was noted by the Members.

9826: To receive a letter from Skewen Cricket Club regarding concerns that their ball could injure someone using the Skate Park when using the Number 2 wicket.

The Members discussed the contents of the letter.

It was stated that the Council should check with Zurich Municipal where the Council would stand if an accident happened. It was also stated that the Council should receive a copy of the Cricket Club's Insurance Details. It was suggested that Cllr APH Davies and the Clerk should meet with a representative of the Cricket Club to discuss the issue further.

Resolved: That the Clerk contacts the Council's Insurance Provider to find out the position if an accident were to occur. Additionally, the Clerk was asked to arrange for a meeting between Cllr APH Davies, herself and a representative of the Cricket Club, and ask the Cricket Club for a copy of their Insurance Documents.

9827: To receive the Neighbourhood News from South Wales Police.

The information was noted by the Members.

9828: To receive a copy of the Bay Campus News.

The information was noted by the Members. It was noted that there was a Meeting being held in Crymlyn Burrows Community Centre to update the residents in the area.

9829: Correspondence.

a) Information from NPTCBC regarding Velindre Community School.

The information was noted by the Members.

b) To receive information from NPTCBC regarding their Partnership Event: Council Budget.

The information was noted by the Members.

Cllrs P Fellows and JS Jones were nominated to attend.

9830: To resolve to exclude the public for the following item pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290 and Paragraph 15 of Part 4 of Schedule 12A to the Local Government Act 1972.

Resolved: That the press and public are removed from the Meeting.

9831: To receive a request from a member of staff for a company loan.

The Clerk reported that she had received a request from a Member of staff for a loan.
The Members discussed the issue.

Resolved: That the loan is approved.

Cllr APH Davies

Chair