

## COEDFFRANC COMMUNITY COUNCIL

### **Minutes of a Meeting of the Council Meeting held on 4<sup>th</sup> February 2015 at Carnegie Hall.**

**Attendance:** Cllrs APH Davies, DK Davies, HR Richards, B Richards, P Bebell, H Bebell, A Wingrave, M Harvey, P Davies, J Thomas, I Whitehead Ross, K Whitehead Ross, P Fellows.

**Part Attendance:** Cllr JS Jones.

**10,009: Apologies:** Cllrs R Didcote, HC Clarke, J Davies.

#### **10,010: To receive Declarations of Interest.**

None.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

#### **10,011: To approve and sign the Minutes of Previous meetings: -**

##### **a) Council Meeting held on 21<sup>st</sup> January 2015.**

Approved as a true and accurate record.

##### **b) Personnel Committee Meeting held on 21<sup>st</sup> January 2015.**

Approved as a true and accurate record.

##### **c) Estates Committee Meeting held on 22<sup>nd</sup> January 2015.**

Approved as a true and accurate record.

#### **10,012: Matters arising from the minutes. (FOR INFORMATION ONLY)**

The Members discussed the item numbers for the Agenda exceeding 10,000. It was agreed that at the first meeting following the AGM in May 2015 the numbering system should be re-set to start at 100.

#### **10,013: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.**

Accounts were received in the sum of £5,286.90. Account No's 562 and 589 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

#### **10,014: To receive an explanation from the Clerk concerning Account No's: 533 and 561.**

The Clerk provided explanations, which were accepted by the Council.

#### **10,015: Planning Applications: -**

**P2014/1146 – Two storey side extension, new ridged roof with increased ridge height to dwelling incorporating dormers to front plane plus front porch (amended plans). 50 Park Avenue, Lonlas. (Applicant – Mr MacDonald, 25 Mansel Street, Port Talbot).**

No observations.

**P2014/1158 – Single storey side extension. 21 Heol Ffranc, Skewen, Neath. (Applicant – Ms Jones, 21 Heol Ffranc, Skewen, Neath).**

No observations.

**P2014/1141 – Highway drainage outfall and associated engineering operations. Fabian Way, Jersey Marine. (Applicant – C/O Agent).**

No observations

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**10,016: To receive a report from any Member concerning meetings at which he or she represented the Council.**

The Clerk reported that she and Cllr APH Davies had attended the NPTCBC Liaison Forum.

It was reported that a few Community Councils have been providing services for works on Rights of Way, which had been subsidised by NPTCBC. The Members were informed that this subsidy will be withdrawn due to the budget cuts.

It was reported that with regard to Section 106 Agreements, it would be up to individual Community/Town Councils to find out what is happening within their area.

The group were provided with information about the proposed budget for NPTCBC. It was reported that NPTCBC need to find 18 million in cuts and that the proposal was to have a 4.25% increase in council tax to the tax payer.

Other issues discussed were the Blue Badge Parking Scheme, Street Naming, Recycling Waste Collections and Local Government Reorganisation and Staff Redundancies.

Cllr I Whitehead Ross reported that he had attended a meeting regarding the People and Places Lottery Bid in Cardiff. Cllr Whitehead Ross reported that the Community Council should hear the decision in approximately 8 weeks.

**10,017: To receive a report from the Personnel Committee.**

Cllr K Whitehead Ross reported on the Meeting. The Information was noted by the Members.

**10,018: To receive a report from the Estates Committee**

Cllr H Bebell reported on the findings of the Estates Committee Meeting. Cllr Bebell reported that the Management Committee had agreed to draft a new Constitution making the process of electing the public to the committee more inclusive. Cllr H Bebell reported that some works would be needed to be completed by specialists. It was suggested that the main hall should be the priority and that consideration should be given to the demolition of the back room. It was stated that due the condition and damp issues in the building that the Community Centre should be closed for use to the public. It was agreed that the Management Committee should continue to clean the building in the meantime.

Cllr APH Davies suggested that a through comprehensive condition survey should be undertaken by an appropriately skilled person to establish the condition of the building before the Community Council takes any further decisions on how to proceed. Cllr APH Davies suggested that NPTCBC might be able to assist in this process if they have spare capacity. It was noted that there would be a cost for this service.

**Cllr JS Jones arrived at this stage.**

The Members discussed the issue at length.

**Resolved:** That the Community Centre request that Jersey Marine Management Committee close the building for public use until some of the issues raised have been addressed. That the Management Committee continue with the cleaning of the building. That Cllr APH Davies and the Clerk have permission to appoint a suitably skilled person to carry out a comprehensive condition survey.

**10,019: To receive a request to form a Grants Committee as raised by Cllr A Wingrave.**

Cllr Wingrave reported that following the inspection at Jersey Marine Community Centre she felt that the Council might need to find funding to help with the costs of the works that had been identified. Cllr Wingrave reported that if a committee were formed they would be able to share the workload. It was suggested that the Committee could find out which funders are prepared to work with Local Government, match the funders to specific projects, carry out consultations with the public and in schools, and complete the application documentation. Cllr Wingrave reported that she had contacted Paul Hinder from NPTCBC and he had told her that he was prepared to come to meeting to give the Committee guidance on how to go about the process. Cllr Wingrave also reported that it had been suggested that the committee should be named the "Project Development Committee".

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It was suggested that the Council could consider employing a Development Worker. The Members discussed the issue.

**Resolved:** That the Community Council should form a Project Development Committee. It was agreed that the Terms of Reference which the committee would be required to adhere to should be discussed at the Council Meeting due to be held on 4<sup>th</sup> March 2015. It was agreed that any decision on the appointment of a Development Worker should be deferred until after the Project Development Committee meet to discuss what the Committees remit should be.

It was requested that anyone interested in joining the Committee contacts the Clerk to nominate themselves prior to the meeting.

**10,020: To receive information from NPTCBC regarding local bus service revisions.**

The information was noted by the Members.

**10,021: To receive an invitation to attend a Healthy Half Term event at Cwrt Sart School on Monday 16<sup>th</sup> February 2015.**

The information was noted by the Members.

**10,022: To receive a copy of the dates for the PACT Meetings for 2015 from South Wales Police.**

The information was noted by the Members.

**10,023: To receive and respond if appropriate to the WAG Consultation on an Inquiry into the Consideration of Powers of the Public Services Ombudsman for Wales.**

The information was noted by the Members.

**10,024: Correspondence.**

**a) To receive and respond if appropriate to the White Paper Local Government Power to Local People Consultation Document.**

The information was noted by the Members.

**b) To receive a letter from the Post Office regarding the temporary closure of Cefn Parc Post Office from February 4<sup>th</sup> 2015 due to the resignation of the Postmaster.**

The information was noted by the Members.

**c) The Council received 6 free tickets for the Young Farmers Pantomime on the 10<sup>th</sup> February 2015**  
5 Members volunteered to attend to represent the Community Council.

**Cllr APH Davies**  
**Chair**