

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Meeting of the Council Meeting held on 4th May 2016 at Carnegie Hall.

Attendance: Cllrs P Bebell, H Bebell, R Didcote, P Davies, M Harvey, J Thomas, K Whitehead Ross.

478: Apologies: Cllrs A Wingrave, DK Davies, HC Clarke, APH Davies, JS Jones, I Whitehead Ross, J Davies, HR Richards, B Richards.

479: To receive Declarations of Interest.

Cllr Ron Didcote declared an interest in item 484 and left the room during the discussions. Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

480: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 20th April 2016.

Approved as a true and accurate record.

b) Finance & General Purposes Committee held on 20th April 2016.

Approved as a true and accurate record.

481: Matters arising from the minutes. (FOR INFORMATION ONLY)

None.

482: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £3,164.21. Account No's 56 and 71 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

483: To receive an explanation from the Clerk concerning Account No's: 47 and 54.

The Clerk provided explanations, which were accepted by the Council.

484: Planning Applications:

Late Planning Application: P2016/0371 – Siting of a temporary “active classroom” building for a period of five years. Learning and Resources Centre, Fabian Way, Crymlyn Burrows SA1 8EN. (Applicant – Miss Joanna Morgan, Swansea University, Baglan Bay Innovation Centre, Central Ave, Baglan SA1 8EN).

No Observations.

Late Application: P2016/0386 – external cladding to existing dwelling plus porch and side extension. Gate Cottage, Drummau Road, Skewen.

(Applicant – Mr RJ Didcote, Gate Cottage, Drummau Road, Skewen).

No Observations.

485: To receive a report from any Member concerning meetings at which he or she represented the Council.

None.

486: To receive a report from the Finance & General Purposes Committee.

The Clerk reported on the meeting.

2) **Resolved:** That QTR 4/Year End Accounts are approved.

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3) **Resolved:** That the Aged debtors are noted.

- That Skewen Bowls Club have four weeks to pay their outstanding invoice before access will be denied for their bookings.
- That in future for Access Licences Invoices, if the payment is not made within 28 days and additional £30.00 would be added to the cost to cover the administrative costs of dealing with the late payment.

4) The Vandalism Report for the Quarter was noted.

5) The Members discussed whether the top field in Skewen Park should be used for football or cricket.

Resolved: That Skewen Cricket Club are given permission to investigate if they would be able to receive independent grant funding to convert the football field into an artificial wicket and cricket field, and report back to the Council once they have established if they would be able to receive the necessary funding to complete their proposals before proceeding any further. It was agreed that the Community Council would re-consider the Cricket Club's request, once it is known if they can obtain the necessary funding to carry out their proposals. It was agreed that Longford Football Club should be offered the use of the field for the next one football season.

487: To discuss/decide if standing orders should be suspended to move the AGM to be held prior to the Full Council Meeting on Wednesday 18th May 2016.

The Members discussed the matter.

Resolved: That the standing order should be suspended to move the AGM to the 18th May 2016.

488: To receive a letter from Mr Viv Griffiths regarding an incident that happened in Skewen Park.

The matter was discussed by the Members.

Mr Viv Griffiths informed the Members that he had not reported the incident to the police because he did not know the name of the person he claims was abusive to him.

The Clerk reported that the Community Council has a Lone Worker Policy and carries Lone Worker Risk Assessments annually. The Clerk informed the Members that all staff are instructed to phone the police if the public become abusive or they feel intimidated in any way. The Clerk reported that it is very difficult to take any actions against members of the public without being given their names and contact information. The Clerk reported that as far as she is aware, there has never actually been any real enforcement regarding riding cycles in the park. It was noted that there is not any designated areas specifically for dogs as stated in Mr Griffiths' letter.

The Members discussed what could be done to help.

Resolved: That the Clerk should contact South Wales Police to request more patrols from the Police and PCSO's. That the Clerk should ask the Community Councils staff to use their own mobile phones to take a photo of anyone being abusive or causing trouble in the Park, **if, and only if, they feel safe to do so.**

489: To receive the Command Team Members details from South Wales Police.

The information was noted.

490: To receive a letter from Peter Black.

The letter was deferred to the next meeting following the Assembly Elections.

491: To receive a letter from the Survivors of Stroke Wales.

The issue was discussed.

Resolved: That a grant is to be given to cover the cost of the Hall hire.

492: To receive details of Local Service Revisions.

The information was noted by the members.

493: Correspondence.

None.

Cllr H Bebell
Chair