

## COEDFFRANC COMMUNITY COUNCIL

### **Minutes of a Statutory Meeting of the Council Meeting held on 5<sup>th</sup> July 2017 at Carnegie Hall.**

**Attendance:** Cllrs APH Davies, A Wingrave, P Davies, J Thomas, K Whitehead, AR Aubrey, MA Fender, D Harvey, LJ Pocock, C Wingrave, TJ Bevan, K Amos, DK Davies, M Harvey, J S Jones.

**930: Apologies:** Cllrs B Richards, C Fletcher.

#### **931: To receive Declarations of Interest.**

Cllr A Aubrey declared an interest in item 936 and left the room during the discussions. Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

#### **932: To approve and sign the Minutes of Previous meetings: -**

##### **a) Council Meeting held on 21<sup>st</sup> June 2017.**

Approved as a true and accurate record.

#### **933: Matters arising from the minutes. (FOR INFORMATION ONLY)**

None.

#### **934: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.**

Accounts were received in the sum of £10,174.41. Account No's 197 and 221 were selected at random for an explanation by the Clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

**Resolved:** That the payments are approved.

#### **935: To receive an explanation from the Clerk concerning Account No's: 167 and 168.**

The Clerk provided explanations, which were accepted by the Council.

#### **936: Planning Applications:**

**P2017/0502 – Change of use of first floor of premises into two self contained flats (Amended plans received 26.6.17). 42 Burrows Rd, Skewen, Neath SA10 6AB. (Applicant – Mr Jagbir Singh, 4 Mount Crescent, Morriston, Swansea, SA6 6AP).**  
No observations.

**P2017/0561 – 4 No. Air handling units to elevation fronting Ffordd Amazon. Amazon, Ffordd Amazon, Crymlyn Burrows, Swansea SA1 8QX. (Applicant – Mr Chris Gribbin, Amazon UK Services Ltd, 60 Holburn Viaduct, London EC1A 2FD).**  
No observations.

**Late Application: P2017/0476 – Installation of vertical storage vessel (additional plans). Gower Chemicals Ltd, Crymlyn Burrows Ind Est Access Road, Crymlyn Burrows, Swansea SA1 8PT. (Applicant – Mr Steward Hiorns, Gower Chemicals Ltd, Crymlyn Burrows, Swansea SA1 8PT).**  
No observations.

#### **937: To receive a report from any Member concerning meetings at which he or she represented the Council.**

None.

Cont...

**938: To receive information from Cllr L Pocock regarding the chosen locations for the additional dog fouling signs approved at the Council Meeting held on the 7<sup>th</sup> June 2017.**

Cllr Pocock circulated a plan showing the locations of 12 proposed locations for dog fouling signs. It was reported that 12 free standing signs would cost in the region of £1,200 to £1,500. The Members discussed the issue.

**Resolved:** That Cllrs A Wingrave and L Pocock should review the plan to find if any of the signs could be placed in slightly different locations to be attached to railings or if the number of proposed signs could be reduced in order to reduce the costs.

**939: To receive/approve the Annual Investment Strategy for Coedffranc Community Council for the 2017/18 financial Year.**

The Members discussed the matter.

**Resolved:** That the Annual Investment Strategy for the 2017/18 financial year is approved.

**940: To receive/approve the Community Council's Policy Risk Schedule for 2017/18.**

The Members discussed the matter

**Resolved:** That the Policy Risk Schedule for 2017/18 is approved.

**941: To receive/discuss correspondence from NPTCBC regarding Christmas Lighting Provision, and decide what actions to take.**

The Clerk informed the Members that NPTCBC had subcontracted the installation of the Christmas Decorations last year to Centigrade. It was noted that the Community Council would have enough space to store the decorations themselves. It was also noted that any contractor taken on to erect the Christmas Lights would have to be on NPTCBC's Approved Supplier List. It was suggested that the Clerk could contact the other Town/Community Councils affected by NPTCBC decision, to find out if all the Councils could appoint the same contractor in an attempt to get the costs reduced.

**Resolved:** That the Clerk contacts the other councils affected to discuss the possibility of grouping together to obtain quotes.

**942: To discuss if the Management Committees for the Leased Community Centres being financially supported, and maintained by the Community Council should have Councillors sitting on their Committees to ensure the premises are being run properly, as raised by Cllr A Wingrave.**

Cllr A Wingrave reported that she needs more time to investigate the issue further. The Members discussed the issue.

**Resolved:** That the issue is deferred to the Finance and General Purposes Committee for further discussion.

**943: To discuss/approve ideas raised by Members regarding the use of the Section 106 Agreement for the Cartref Development of £22,340. Additionally, to discuss if money should be spend out of this year's Capital Budget to do any additional works in Skewen Park.**

The Clerk reported that the Community Council hold the following funds for expenditure within the financial year:

**Earmarked Reserves:** Additional Car Park Scheme £30,000

**Earmarked Reserves:** Play Equipment for Skewen Park £27,000

Section 106 (Cartref Development) £22,340

Capital Budget £49,028

Cont...

The Clerk reported that the next phase of the Cremated Remains Plots would need to be built within this financial year using the Capital Budget, however, the remaining budget was available to spend in Skewen Park. The Members discussed the issue.

**The items suggested were:** the refurbishment of the paddling pool, a multi-use games area, under 5's play equipment, over 5's play equipment and outdoor adult gym equipment. It was reported that the first step would be for the Clerk to obtain quotes for the refurbishment of the paddling pool and the MUGA to know how much of the funds would remain for play equipment and outdoor adult gym equipment.

**Resolved:** That the Clerk should obtain quotes for the refurbishment of the paddling pool and the MUGA, so that the Council would know what funds were remaining for the play equipment and outdoor gym equipment.

**944: Correspondence.**

**a) To receive a request from Coedffranc Primary School to hold their Sports Day in Tennant Park.**

The Clerk reported that she had only received the request 1 working day prior to the event so she had taken the decision to allow the event to go ahead. The Clerk also reported that she had informed Coedffranc Primary School that in future, she would need advance notification so that she could put the request in front of Council for their decision.

**Resolved:** That the Clerks decision is ratified.

**Cllr P Davies**  
**Chairman**