

Cyngor Cymuned



COEDFFRANC



Community Council

The Memorial Hall, Skewen Memorial Park, Off Wern Road, Skewen, Neath SA10 6DP
Tel: Office: 01792 817754 E-mail: enquiries@coedffranc-wcc.gov.uk
Tel: Parks/Cemetery: 01792 812151 Mobile: 07816419076 E-mail: park@coedffranc-wcc.gov.uk
Website: www.coedffranc-wcc.gov.uk

**You are hereby summoned to attend a Meeting of the Council at
6.30pm on Wednesday 18th October 2017
To be held at Carnegie Hall, Evelyn Road, Skewen.**

**Wendy Thomas MILCM
Clerk to the Council**

Please submit apologies directly to the Clerk

AGENDA

1029: Apologies.

1030: To receive Declarations of Interest.

1031: To approve and sign the Minutes of Previous meetings: -

- a) Council Meeting held on 4th October 2017.**
- b) Personnel Committee Meeting held on 4th October 2017.**
- c) Finance & General Purposes Committee Meeting held on 11th October 2017.**

1032: Matters arising from the minutes. (FOR INFORMATION ONLY)

1033: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

1034: To receive an explanation from the Clerk concerning Account No's: 355 and 378.

1035: Planning Applications:

P2017/0944 – Change of use of one office room (Use Class B1) to chiropractic and medical aesthetics clinic (Use Class D1/sui generis mixed use). Shaw Trust Disability Action Centre, The Courtyard, D'arcy business park, Llandarcy, Neath SA10 6EJ. (Applicant – Dr Sarah Parkes, Red Gables, 12 Rogers Lane, Lalestone, Bridgend CF32 0LB).

P2017/0902 – Details pursuant to the discharge of Conditions 3 (Traffic regulation order), 4 (samples of materials), 5 (Drainage), 6 (Slab and floor levels), 9 (Landscaping) and 10 (Bin Storage) of planning Permission P2016/0846 approved on the 28th November 2016. St Marys Church, Compton Rd, Skewen, Neath. (Applicant – Mr Chris Coles, The vicarage, 39 Hill Rd, Neath Abbey, Neath SA10 7NP).

Cont...

P2017/0942 – Variation of Condition 4 of Planning Permission P2011/0136 to allow for the processing of waste materials within the existing RRF building on a 24 hour, 7 days a week basis. Derwen Plant Ltd, Neath Abbey Wharf, Neath Abbey Access Rd, Skewen, Neath SA10 6BL. (Applicant – Derwen Recycling Ltd, C/o Agent,,).

1036: To receive a report from any Member concerning meetings at which he or she represented the Council.

1037: To receive a report from the Personnel Committee.

1038: To receive a report from the Finance & General Purposes Committee.

1039: To review/approve the Absence Management Policy and Procedure (copy enclosed).

1040: To review/approve the Grievance Policy (copy enclosed).

1041: To review/approve the Disciplinary Policy & Procedure (copy enclosed).

1042: To review/approve the Mobile Phone Rules (copy enclosed).

1043: To review/approve the Policy on unacceptable actions by individuals (copy enclosed).

1044: To review/approve the Equalities Policy – Staff (copy enclosed).

1045: To review/approve the Stress Policy (copy enclosed).

1046: To review/approve the Procedure for Appeal Hearings by the Personnel Committee (copy enclosed).

1047: To review/approve the Procedure for Appeal Hearings by the Full Council (copy enclosed).

1048: To review/approve the Complaints Procedure (copy enclosed).

1049: To review/approve the Computer and e-mail Policy (copy enclosed).

1050: To review/approve the Media Policy (copy enclosed).

1051: To review/approve the Lone Working Policy (copy enclosed).

1052: To review/approve the Company Phone Policy (copy enclosed).

1053: To receive the Independent Remuneration for Wales Annual Report relating to payments to Members of Community and Town Councils (copy enclosed).

1054: To receive a link to the draft Corporate Plan from Mid and West Wales Fire and Rescue Authority (copy enclosed).

Cont...

1055: To receive information on the Guidance for Principles Councils on the review of communities from the Local Democracy and Boundary Commission for Wales (copy enclosed).

1056: To receive information on Community Grants supplied by British Science Association (copy enclosed).

1057: To receive a request from Amy McCutcheon to start Ballet classes on a Sunday from December and to provide a cost (copy enclosed).

1058: To receive a request from Coedffranc Primary School regarding holding a Carol Concert on the land adjoining Struthers Church (copy enclosed).

1059: To receive a response from R D Huxtable of Swansea University regarding the Parking Jersey Marine Beach (copy enclosed).

1060: To receive a report from the Cllrs P Davies and J Thomas regarding the Annual Review of the Internal Audit (copy enclosed).

1061: To consider extending office space due to an increase in administration staff.

1062: Correspondence.

1063: To receive information regarding a Christmas Dinner being arranged in the Smiths in Neath Abbey, to be held after the Full Council Meeting on the 20th December 2017 (menu enclosed). *Please note that this is at your own expense.*