

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Statutory Meeting of the Council Meeting held on 15th November 2017 at Carnegie Hall.

Attendance: Cllrs APH Davies, DK Davies, A Wingrave, M Harvey, P Davies, J Thomas, K Whitehead, MA Fender, D Harvey, LJ Pocock, C Wingrave, TJ Bevan, C Fletcher, JS Jones.

1084: Apologies: Cllrs B Richards, K Amos.

Part Attendance: Cllr AR Aubrey.

1085: To receive Declarations of Interest.

None.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

1086: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 1st November 2017.

Approved as a true and accurate record.

b) Estates Committee Meeting held on 2nd November 2017.

Approved as a true and accurate record with the addition that approval is in principle pending full costings.

1087: Matters arising from the minutes. (FOR INFORMATION ONLY)

The Clerk reported that she is still undertaking investigations relating to the new Data Protection Regulations. The Clerk reported that the new Legislation clearly states that a Data Protection Officer must be appointed, and that this person must have expert knowledge of data protection law and practices. Having spoken to NPTCBC's current Data Officer (Mr David Michael) I have been informed that even NPT are in a similar position to us, in that this role has been tagged onto the end of someone's remit and they don't currently employ a Data Protection Officer with this specialist knowledge. Therefore, NPTCBC are not in a position to offer us to buy in this service. The Clerk also reported that she had held discussions with One Voice Wales regarding this issue and she has been informed that they are currently arranging meetings with the ICO to try to establish what is expected of Town and Community Councils with their very limited resources. One Voice have agreed to report their findings back once the meetings have taken place.

1088: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £15,728.98 Account No's 410 and 415 were selected at random for an explanation by the Clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Resolved: That the payments are approved.

1089: To receive an explanation from the Clerk concerning Account No's: 397 and 400.

The Clerk provided explanations, which were accepted by the Council.

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1090: Late Planning Applications:

P2017/1024 – Construction of Community Centre including on site car parking, landscaping and associated works. St Marys Church, Compton Rd, Skewen, Neath. (Applicant – Reverend C W Coles, The Vicarage, 39 Hill Rd, Neath Abbey SA10 7NP).

No Observations.

P2017/1041 – Temporary two storey modular office facility and ancillary works. Swansea University Bay Campus, Fabian Way, Crymlyn Burrows, SA1 8EN. (Applicants – Mrs Joanna Clarke, Specific, Baglan Bay Innovation & Knowledge Centre, Central Ave, Baglan SA12 7AX).

No Observations.

P2017/0926 – Single storey side extension plus alterations to the roof to include two dormers to each roof plane. 10 Crymlyn Parc, Skewen, Neath SA10 6DG. (Applicants – Mr R Howell – 10 Crymlyn Parc, Skewen, Neath SA10 6DG).

No Observations.

1091: To receive a report from any Member concerning meetings at which he or she represented the Council.

Cllrs JS Jones & C Fletcher attended the Remembrance Day Service at Jersey Marine Church and enjoyed the service.

Cllrs P Davies, J Thomas, K Davies & APD Davies, attended the Remembrance Day Service at St Johns Church and thoroughly enjoyed the service. Cllrs P Davies, J Thomas, K Davies & APD Davies, K Whitehead attended the Civic Service at Carnegie Hall and reported that the event was well attended.

1092: To receive a report from the Estates Committee Meeting.

Cllr A Wingrave reported that there is severe shortage of office space at the Memorial Hall Offices. It was mentioned that there could be a problem with the roof if extended out towards the front of the building. It was advised that in order to realise what is best for the staff and to safe guard costs, it would be advisable to seek the advice of an architect.

Resolved: That an architect is appointed to draw up plans so that the works can be put out to Tender.

1093: To receive information from One Voice Wales on the Review of the Community and Town Council Sector.

The information was noted by the Members.

1094: To receive information/discuss actions to be taken regarding deterioration to a fence on a property adjoining Coedffranc Cemetery.

The Members discussed the matter.

Resolved: That the Clerk writes to say that the Council are not liable for the fence and that permission is given for resident to enter the Cemetery to replace the fence, on the proviso that the Councils privet hedge is not damaged.

1095: To receive information from Skewen WI.

The information was noted by the Members.

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1096: To receive a written statement from The Welsh Government regarding the Revised Local Government Scheme 2017.

The information was noted by the Members.

1097: To receive/discuss information from One Voice Wales on the Burial of children.

The Clerk reported that she had completed the questionnaire. The information was noted by the Members.

1098: To receive information from NPTCBC on the Rights of Way Improvement Plan.

The information was noted by the Members.

Cllr AR Aubrey arrives at this point.

1099: To receive a request from Skewen Scouts Club to obtain provisional permission from the Community Council to investigate extending their hall in order to allow Wheelchair access and disabled toilets to be built.

The Members discussed the matter.

Resolved: That provisional permission is given for them to explore the issue further. Additionally, the Clerk was asked to remind them that their Lease is due to expire in November 2019 in case this has any impact on funding possibilities.

1100: To receive a request from Cllr APH Davies to inspect the issue of drainage at Coedffranc Cemetery in accordance with Standing Orders 25 and 26a.

The Members discussed the matter.

Resolved: That Cllr APH Davies is given permission to inspect the drainage at Coedffranc Cemetery, discuss the issue with the Officers at NPTCBC, and report back to the Council with his findings.

1101: To receive information from the Local Democracy and Boundary Commission for Wales on the Review of the Seaward Boundaries of the County Borough of Neath Port Talbot and the City and County of Swansea.

The information was noted by the Members.

1102: To inform the Members that the Clerk is away on annual leave for the Council Meeting on 6th December, and that the Clerical Assistant will be taking the minutes.

Noted.

1103: Correspondence.

a. To receive a letter from NPT regarding the Community Councils Application to the Minor Projects Scheme.

The Clerk reported that the Council have been successful in obtaining £8,000 in funding from NPT Minor Projects Scheme towards the Multi Use Games Arena in Skewen Park.

**Cllr P Davies
Chair**