

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Meeting of the Council held on Wednesday 14th August 2013 at the Memorial Hall.

Attendance: Cllrs APH Davies, A Wingrave, M Harvey, P Davies, J Thomas, I Whitehead Ross, K Whitehead Ross, HC Clarke.

9389: To receive an update from Huw Griffiths the Local Policing Inspector for Neath & Pontardawe.

Inspector Griffiths gave the Members an update regarding the new Policing Structure and gave an update on crime in the Coedffranc area. He reported that he had stopped PCSO's attending Council Meetings because they were being asked questions that they were not trained to answer. Inspector Griffiths reported that the Police Service in this area are required to find a saving of 6 million pounds in the next financial year, and that it costs £36,218 to run Skewen Police Station. Inspector Griffiths reported that Skewen Police Station would be closed within the next 12 – 18 months. Inspector Griffiths asked the Members if they would consider providing a suitable room for the PCSO's to work out of within the community. It was reported that there was money to provide additional security in any room/building that could be provided, and that some agreement could be made with regard to the costs of gas/electric etc.

It was agreed to put the request onto the next Agenda.

9390: Apologies: Cllrs DK Davies, P Bebell, H Bebell, R Didcote, HR Richards, B Richards, JS Jones, P Fellows, J Davies.

9391: To receive Declarations of Interest.

Cllrs APH Davies declared an interest in item 9366 as a Member of the Planning Committee. He left the room during discussions.

Cllr M Harvey declared in interest in item 9409 and left the room during discussion.

Cllr HC Clarke declared in interest in item 9407 but the item was deferred.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

9392: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 17th July 2013.

Approved as a true and accurate record with the exception that Cllr HC Clarke did not leave the room for item 9361 because she had declared a Personal Interest not a Prejudicial Interest.

b) Personnel Meeting held on 17th July 2013.

Approved as a true and accurate record.

c) Estates Committee Meeting held on 24th July 2013.

Approved as a true and accurate record.

d) Finance & General Purposes Committee held on 24th July 2013.

Approved as a true and accurate record except that Cllr I Whitehead Ross was nominated as Vice Chair.

9393: Matters arising from the minutes. (FOR INFORMATION ONLY)

None.

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9394: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £24,873.46. Account No's 232 and 250 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

9395: To receive an explanation from the Clerk concerning Account No's: 200 and 209.

The Clerk provided explanations, which were accepted by the Council.

9396: Planning Applications: -

Additional information for Application P2012/1029.

The Clerk was instructed to ask why there had been an increase in the number of houses within the Conservation Area.

P2013/0642 – New section of ridged roof to replace existing flat roof plus blocking up fire door in the eastern elevation. Lonlas Gospel Mission, Lonlas. (Applicant – Lonlas Gospel Mission).

No observations.

Late Application: P2013/0727 – Raising height of ridge line of roof and insertion of two dormer windows to front and two dormer windows to the rear roof sloop, plus a single storey side extension and front porch. 22 New Road, Jersey Marine, Neath. (Applicant – Paul Royle).

No observations.

9397: To receive a report from any Member concerning meetings at which he or she represented the Council.

None.

9398: To receive a report from the Personnel Committee.

4) The information was noted.

9399: To receive a report from the Estates Committee.

4) Recommendation: That two of the donated benches should be placed within the Playground on the back fence (area agreed with Park Superintendent).

Resolved: That the recommendation is approved.

5) Recommendation: That the bench is placed on the flat area alongside the see-saw (area agreed with Park Superintendent).

Resolved: That the recommendation is approved.

9400: To receive a report from the Finance & General Purposes Committee.

4) Recommendation: To approve Qtr 1's Accounts.

Resolved: That the recommendation is approved.

5) To receive details of Aged Debtors

The information was noted.

6) To receive details of Vandalism during the quarter.

The information was noted.

9401: To receive quotes for an Aerator with hollow tines.

The Clerk and Park Superintendant provided information.

The Members discussed the issue.

Resolved: That the lowest quote is accepted.

9402: To receive a copy of the Minutes from the PACT Meeting held on 23rd May 2013.

The information was noted by the Members.

9403: To receive a letter from PCSO Darren Thomas requesting the use of the Memorial Hall free of charge for a Macmillan Cancer Research Coffee Morning.

The Members discussed the issue.

Resolved: That permission is granted for PCSO Thomas to use the Memorial Hall free of charge for the Macmillan Cancer Research Coffee Morning.

9404: To receive an update/discuss/approve applying for a grant to develop a Web Site for the Community Council

The Clerk/Chair provided the Members with some information. The Members discussed the issue.

It was agreed that the Community Council should approve the request to apply to NPTCBC for the grant to develop and website, and that the Community Council were prepared to adhere to the rules provided by NPTCBC.

The Clerk reported that she had already obtained quotes from Vision ICT (who are the preferred option for One Voice Wales) and from the IT company who are currently updating the computer system within the office.

It was requested that the Community Council go out to get additional quotes from local companies. It was debated as to whether the companies should just be given a budget and asked what they could provide for that cost, or if they should get a detailed specification so that all companies would be quoting on an equal basis on a like for like product.

Resolved: That the Council will apply to NPTCBC for the grant to develop a website and agree to their terms and conditions. Additionally, it was agreed that a specification should be wrote for the Community Council's specific needs, and that an additional two local companies should be invited to quote.

9405: To receive a request for financial assistance from Castell Nedd Chess Club.

The Members discussed the issue.

Resolved: That more information is requested.

9406: To receive an invitation to Dwr Cymru's "Your Company, Your Say" event on Thursday 22nd August at the Trinity Saint David, Carmarthen Campus.

The information was noted by the Members.

9407: To receive responses regarding the Swansea Wastewater Treatment Plant off Fabian Way.

This item was deferred.

9408: To receive a copy of the Neighbourhood News from South Wales Police.

The information was noted by the Members.

9409: To discuss concerns that the development for Swansea University is blocking access to Jersey Marine Beach as raised by Cllr DK Davies.

The Members discussed the issue.

Resolved: That the Clerk writes to the Enforcement Department at NPTCBC to ask them to look into the issue.

9410: To receive an update from Cllr I Whitehead Ross regarding the grant funding application for the refurbishment at Skewen Park.

The information was noted by the Members.

It was agreed that Cllr I Whitehead Ross would provide the Clerk with a copy of the initial bid to People and Places to circulate to the Members. Additionally, Cllr I Whitehead Ross was asked that the submission for the bid to People and Places be held off until the Community Council have received a response from WREN regarding the application for grant funding for a Skate Park.

9411: To receive a request from Skewen Park Players to have a sound system, suitable curtains/tabs on the stage at the Memorial Hall.

The Members discussed the issue.

Resolved: That the Chair and Vice Chair should meet with the group to discuss their request, and then if appropriate that quotes should be obtained.

9412: To receive an update from Dwr Cymru regarding the works in Southall Avenue.

The information was noted by the Members.

9413: To receive information from NPTCBC regarding bus timetables.

The information was noted by the Members.

9414: To receive information regarding the proposed Atlantic Array Offshore Wind Farm located 15.5 km from the north Devon coast, approximately 22km of the South Wales coast.

The information was noted by the Members. The DVD was given to Cllr A Wingrave who agreed to pass it onto other interested Members.

9415: To receive a copy of the amended Standing Orders as approved in the Council Meeting held on 17th July 2013.

The information was noted by the Members.

9416: To receive/approve the Policy Risk Schedule for 2013/14.

The Members discussed the issue.

Resolved: That the Policy Risk Schedule for 2013/14 is approved.

9417: To receive/approve the Annual Investment Strategy for 2013/14.

The Members discussed the issue.

Resolved: That the Annual investment Strategy for 2013/14 is approved.

9418: Correspondence.

a) **To receive information from NPTCBC regarding their Local Development Plan Consultation Period.**

The information was noted by the Members.

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- b) **To receive information from City & County of Swansea regarding their Local Development Plan Consultation Period.**

The information was noted by the Members.

9419: To resolve to exclude the public for the following item pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290 and Paragraph 15 of Part 4 of Schedule 12A to the Local Government Act 1972.

Resolved: That the press and public are removed from the Meeting.

9420: To receive/sign the Deed of Surrender of Lease from Lonlas Youth Club.

The Members discussed the issue.

Resolved: That the Deed of Surrender of Lease from Lonlas Youth Club is signed.

9421: To receive an update regarding the request from Western Power to put a temporary electricity supply through the grounds of Crymlyn Burrows Community Centre.

The Clerk gave the members an update on the ongoing situation.

**Cllr A Wingrave
Chair**