

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Meeting of the Council Meeting held on 10th August at Carnegie Hall.

Attendance: Cllrs APH Davies, R Didcote, H Bebell, A Wingrave, P Davies, J Thomas, K Whitehead Ross.

573: Apologies: Cllr I Whitehead Ross, M Harvey, HR Richards, B Richards, P Bebell, J Davies, JS Jones, DK Davies.

574: To receive Declarations of Interest.

None.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

575: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 20th July 2016.

Approved as a true and accurate record.

b) Personnel Committee Meeting held on 20th July 2016.

Approved as a true and accurate record.

c) Finance & General Purposes Committee Meeting held on 27th July 2016.

Approved as a true and accurate record.

576: Matters arising from the minutes. (FOR INFORMATION ONLY)

None.

577: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £9,067.82. Account No's 260 and 268 were selected at random for an explanation by the clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Resolved: That the payments are approved.

578: To receive an explanation from the Clerk concerning Account No's: 200 and 228.

The Clerk provided explanations, which were accepted by the Council.

579: Planning Applications:

P2016/0587 – 75 Residential dwellings and associated infrastructure. Coed Darcy, Llandarcy. (Applicant – Heritage Gate Ltd).

No observations.

P2016/0625 – detached single storey garage plus utility room. 36 Bay View Gardens, Skewen. (Applicant – Mr Rees, 36 Bay View Gardens, Skewen).

No observations.

P2016/0631 – Single storey side extension plus ramped access. 14 Oak Hill Park, Skewen, Neath. (Applicant – 14 Oak Hill Park, Skewen).

No observations.

P2016/0600 – Two storey rear extension. 24 Talbot Road, Skewen. (Applicant – Mr Reilly, 24 Talbot Road, Skewen).

No observations.

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P2016/0456 – Demolition of existing pipe bridge structures plus retention and completion of works to facilitate the temporary construction access track and associated works (permission for a temporary period of 18 months, within which a maximum of 12 weeks use would be permitted) plus the regularisation of works to trees protected by a Tree Preservation Order together with site clearance works and ecological mitigation/compensation. Land South of Coed Darcy. (Applicant Mr Joseland – Agent).

The Members discussed the issue

Resolved: That the clerk should inform the Planning Department that all the Community Councils previous objections to this application still stand.

P2016/ 0483 – First floor side extension and single storey side extension. 22 Cefn Lodge, Skewen. (Applicant – Mr Lewis, 22 Cefn Lodge, Skewen).

No observations.

P2016/0645 – Retention of portable office building for a temporary period of 5 years in connection with existing vehicle sales use. J & J Motors, Siding Terrace, Skewen. (Applicant – Mr Sutherland, Low Cost Vans, Siding Terrace, Skewen).

No observations.

LATE APPLICATION - P2016/0663 – Demolition of existing apartment building and construction of 5 x 2bed dwellings, 10 x 1 bed apartments including associated drainage, engineering landscaping and highway works. Cartref, Burrows Road, Skewen, SA10 6AB. (Applicant – Mr Andrew Hall, NPT Homes Ltd, Ty Gwyn, Brunel Way, Baglan Energy Park, SA11 2FP).

No observations.

580: To receive a report from any Member concerning meetings at which he or she represented the Council.

None.

581: To receive a report from the Personnel Committee.

Cllr K Whitehead Ross reported on the meeting. The information was noted by the Members.

582: To receive a report from the Finance & General Purposes Committee.

Cllr J Thomas reported on the Meeting.

4) Resolved: That Qtr 1 Accounts are approved.

5) The information was noted.

6) The information was noted.

Resolved: It was agreed that the Clerk should request an update from South Wales Police regarding the incidents raised with them.

583: To receive a report from the Chair and Chair of Finance regarding the Annual Review of the Internal Audit.

Cllr J Thomas reported on the Review. Cllr Thomas reported that he and Cllr I Whitehead Ross were totally satisfied with the information that was reviewed.

Resolved: That the Annual Audit Review Report is approved.

584: To receive information from NPTCBC regarding changes to the Local Bus Service Revisions.

The information was noted by the Members.

585: To receive notification that the One Voice Wales Conference will be held on Saturday 1st October 2016.

The information was noted by the Members.

Resolved: That Cllr APH Davies should attend to represent the Council.

586: To receive the Law Commission Planning Law in Wales Scoping Paper Summary.

The information was noted by the Members.

587: To receive information from NPTCBC regarding the determination for Ysgol Hendrefelin.

The information was noted by the Members.

588: To receive information from NPTCBC regarding Pre Application Consultation by Applicants on Major Developments.

The information was noted by the Members.

It was agreed that if any applications are submitted to the Council under this scheme, that the Clerk should notify the Members as soon as possible for them to consider the implications prior to the next available Council Meeting.

589: To receive/approve the costs for the Christmas Decorations for 2016 from NPTCBC.

The Members discussed the issue.

Resolved: That the costs are approved.

590: To receive/amend/approve updated Cemetery Regulations.

The Members discussed the issue.

Resolved: That the Cemetery Regulations are approved with an amendment to item 41 to read as follows:

No trees, shrubs, plant or anything whatsoever will be permitted on the turfed area except cut flowers, fresh flowered wreaths or artificial displays. Flower vases will only be permitted as part of the memorial construction if they are adequately maintained. If vases or any other items represent a health and safety risk they may be removed by the Council.

591: To receive/amend/approve updated Standing Orders.

The Members discussed the issue. The amendments were all agreed.

Resolved: That the revised Standing Orders are approved.

592: To receive/amend/approve updated Financial Regulations.

The Members discussed the issue. The amendments were all agreed.

Resolved: That the revised Financial Regulations are approved.

593: To receive/approve the Annual Remuneration Report for 2016.

The Members discussed the issue.

Resolved: That the Annual Remuneration Report is approved.

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594: To discuss if the Clerk and Clerical Assistant should be given 4 days leave to cover the loss of Bank Holiday Monday's.

The Members discussed the issue.

Resolved: It is agreed that the Clerk and Clerical Assistant should be compensated with 4 days additional leave to cover the 4 Bank Holiday Monday's that they miss out on. Additionally, it was agreed that if any of the Christmas Holidays fall on a Monday, an additional day's leave will be provided.

595: To discuss if the contract for the temporary Handy Man should be extended for a further 6 months.

The Clerk informed the Members that the permanent Handy Man had handed in his notice just prior to the Meeting. The Members discussed the issue.

Resolved: That the temporary Handy Man should be offered the permanent Handy Man position. It was agreed to hold off on the appointment of a new temporary Handy Man until workloads for proposed work, as yet not agreed by the Council have been confirmed.

596: To inform the Members that the Clerk will not be present at the next Council Meeting on September 7th 2016 as she will be on leave. Additionally, to remind Members that only the legislative and informational items will be on the Agenda, and that the Clerical Assistant will be taking the minutes for the meeting.

The information was noted by the Members.

597: Correspondence.

a) To receive notification of Tai Chi, move to music and organised walks sessions run by Emma Jones to get community involvement.

The information was noted by the Members. It was also noted that Emma Jones is doing very good work in the community.

b) To receive a request from Viv Griffiths to erect photos in the foyer of Carnegie Hall because he has run out of space in Room 2.

The Members discussed the request.

Resolved: That permission is not given for Mr Griffiths to hang any further photos in the foyer of Carnegie Hall.

Emergency Item: The Clerk reported that she had received the quote from the contractor appointed to renew the path in Skewen Park between Pen yr Alley and the centre of the Park. The Members discussed the issue.

Resolved: That Standing Orders and Financial Regulations are suspended to accept the one quote at a cost of £29,800.

**Cllr J Thomas
Chair**