

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Statutory Meeting of the Council Meeting held on 1st November 2017 at Carnegie Hall.

Attendance: Cllrs APH Davies, DK Davies, A Wingrave, M Harvey, P Davies, J Thomas, K Whitehead, AR Aubrey, MA Fender, D Harvey, LJ Pocock, C Wingrave, TJ Bevan, C Fletcher.

1064: Apologies: Cllrs B Richards, K Amos.

Part Attendance: Cllr C Fletcher.

1065: To receive Declarations of Interest.

Cllr A Aubrey declared an interest in item 1070 and left the room during the discussions. Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

1066: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 18th October 2017.

Approved as a true and accurate record.

1067: Matters arising from the minutes. (FOR INFORMATION ONLY)

None.

1068: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £2,951.81. Account No's 397 and 400 were selected at random for an explanation by the Clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Resolved: That the payments are approved.

1069: To receive an explanation from the Clerk concerning Account No's: 379 and 392.

The Clerk provided explanations, which were accepted by the Council.

1070: Planning Applications:

P2017/1005 – Details pursuant to the discharge of Condition 6 (Piling Methodology) of Planning Permission P2017/0730 (Impact Building). Swansea University Bay Campus, Fabian Way, Crymlyn Burrows SA1 8EN. (Applicant – Mr Owen Rees, Swansea University, Singleton Park, Swansea SA2 8PP).

No observations.

1071: To receive a report from any Member concerning meetings at which he or she represented the Council.

None.

1072: To receive information from NPTCBC Planning Department regarding the procedure for the correct way to Comment on Planning Applications.

The information was noted by the Members.

1073: To review/approve the Policy for the Use of Body Worn Video Cameras.

The Members discussed the issue.

Resolved: That the Policy for the Use of Body Worn Video Cameras is approved.

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1074: To review/approve the Vibration at Work Policy.

The Members discussed the issue.

Resolved: That the Vibration at Work Policy is approved.

1075: To review/approve the Disciplinary Policy & Procedure

The Members discussed the issue.

Resolved: That the Disciplinary Policy and Procedure is approved with the amendment that Chairman is changed to Chair.

1076: To consider/discuss if the depth of graves in Coedffranc Cemetery should be limited to 2 burials in line with several other Local Authority Burial Authorities in the South Wales region, or if there should be an increase in the costs if a grave is requested/purchased for a depth of 3 burials.

The Clerk provided the Members with information and reported on what depth graves other Local Authorities in the South Wales area are providing.

The Members discussed the issue. It was acknowledged that because of the ground conditions, it is sometimes very difficult to dig down for burials if a request for 3 burial spaces in a grave is needed.

Resolved: That the Policy should be changed to a maximum of 2 burial spaces per grave except in special circumstances (e.g. an accident that has taken 3 members of a families lives). It was agreed that requests should be considered by the Clerk, Chair and Vice Chair because of the time restraints. Any decisions taken will be reported to Council.

1077: To receive/discuss a Questionnaire from Abertawe Bro Morgannwg Community Health Council.

The information was noted by the Members.

1078: To receive/comment if appropriate to the Revised Proposals Report from the Boundary Commission for Wales.

The information was noted by the Members.

Resolved: That the Clerk should send a letter of support for the Revised Proposals.

1079: To receive/comment if appropriate to the Proposed Amendments to the Local Authorities (Capital Finance and Accounting) (Wales) Regulations 2003.

The information was noted by the Members.

1080: To receive/approve quotes for 2 x mowers, and 1 x brushcutter strimmer.

The Members discussed the issue.

Resolved: That the lowest quote is approved.

1081: To receive the Tenders and discuss/approve a Contractor for the Multi Use Games Area.

The Clerk informed the Members that only two Tenders had been received. The Clerk informed the Members that Standing Orders/Financial Regulations would need to be suspended to discuss the issue further.

Resolved: That Standing Orders/Financial Regulations are suspended.

The Clerk informed the Members that she had applied for a Minor Projects Grant from NPTCBC which could be up to £15,000. The Clerk then provided the Tender information for the Members. The Members discussed the issue at length. It was agreed that the information provided by the contractors was not sufficient to take the decision.

Resolved: That the issue is deferred for Full Council to hold a site meeting to consider the position and materials for the MUGA.

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1082: To receive a reminder that it is Remembrance Sunday on the 12th November 2017 and that there will be a service held at Carnegie Hall at 11am.

The Clerk informed the Members that she would not be able to attend to make the tea and coffee as she normally would, because she is undertaking a 10 course in Swansea University which is held on Sundays. The information was noted by the Members.

1083: Correspondence.

a) To receive information from Mid and West Wales Fire and Rescue Service regarding Roadshows for their Draft Corporate Plan 2018 – 2023.

The information was noted by the Members.

b) To receive a letter from Survivors of Stroke Wales requesting that the Council considers waiving the charge for the hire of the Memorial Hall for their charity event on the 25th November 2017.

The Members discussed the issue.

Resolved: That a donation should be given to cover the cost of hiring the hall.

**Cllr P Davies
Chair**