

COEDFFRANC COMMUNITY COUNCIL

Minutes of a Statutory Meeting of the Council Meeting held on 18th April at the Memorial Hall.

Attendance: Cllrs M Harvey, D Harvey, J Thomas, K Whitehead, AR Aubrey, LJ Pocock, TJ Bevan, MA Fender, C Wingrave, K Amos, P Davies, APH Davies, DK Davies, JS Jones, B Richards.

1244: Apologies: Cllrs A Wingrave, C Fletcher.

1245: To receive Declarations of Interest.

Cllr M Harvey & Cllr D Harvey declared an interest in item 1258 and left the room during the discussions.

Cllr A Aubrey declared an interest in item 1250 and left the room during the discussions. Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

1246: To approve and sign the Minutes of Previous meetings: -

a) Council Meeting held on 4th April 2018.

Approved as a true and accurate record.

b) Festival Meeting held on 4th April 2018.

Approved as a true and accurate record.

c) Personnel Meeting held on 4th April 2018.

Approved as a true and accurate record.

1247: Matters arising from the minutes. (FOR INFORMATION ONLY)

Cllr B Richards reported that she had spoken to Caewathan Community Centre Management Committee with regards to the delay in providing the information requested by the Clerk. Cllr Richards reported that the delay was due to a bereavement.

1248: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £13,422.61 Account No's 32 and 49 were selected at random for an explanation by the Clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Resolved: That the payments are approved.

1249: To receive an explanation from the Clerk concerning Account No's: 19 and 21.

The Clerk provided explanations, which were accepted by the Council.

1250: Planning Applications:

P2018/0273 – Single storey rear extension. 21 Talbot Rd, Skewen, Neath SA10 6BR. (Applicants – Mr & Mrs Miller of 21 Talbot Rd, Skewen, Neath SA10 6BR).

No observations.

P2018/0258 – Rear extension to existing side extension plus replacement mono pitched roof. 57 Burrows Rd, Skewen, Neath SA10 6AB. (Applicants – Mr Clint Couch – Lan Parc, 57 Burrows Rd, Skewen, Neath SA10 6AB).

No observations.

Cont...

P2018/0140 – Construction of replacement industrial unit. Unit 3 Llan Coed Court, D’Arcy Business Park, Llandarcy, Neath SA10 6FG. (Applicants – St Modwen, Park Point, 17 High Street, Birmingham B31 2UQ).

No observations.

1251: To receive a report from any Member concerning meetings at which he or she represented the Council.

Cllr P Davies reported that he and the Clerk had attended the Larger Council Forum on Tuesday 17th April 2018. Topics covered were the Welsh Language Scheme, Child Burials, Data Protection, Independent Remuneration Panel, and the Strengthening Local Government Review. It was reported that it was an informative meeting.

Cllr APH Davies attended the One Voice Wales Meeting and discussed the Local Government Review.

1252: To receive a report from the Festivals Committee.

Cllr P Davies reported that everything was in order for the Summer “Day in the Park” and the refreshments had been organised in readiness for the MUGA Grand Opening.

Resolved: That all the recommendations are approved.

1253: To receive a report from the Personnel Committee.

Cllr K Whitehead reported on the Meeting.

The information was noted by the Members.

1254: To receive a letter from Skewen Scout Group.

The Clerk reminded the Members that there is only just over £12,000 available in the Capital Budget for this financial year, therefore, it would not be possible to fund the requests out of the Capital Budget. The Members discussed the issue. It was reported that the Community Council does not own the lane running behind Wern Road, it is an un-adopted lane. Additionally, the Council only have the Right of Access from the gate on Wern Road running to the Scouts Hall, and do not actually own the land. Therefore, the Council could not carry out the requested works on these lanes, or authorise a third party to carry out any works. Furthermore, it was agreed that the Council could not afford to fund the requests.

Resolved: That the Clerk writes to the Scout Group to inform them that the Council would not be able to fund their requests.

1255: To receive information from the Welsh Government on the Green Papers “Strengthening Local Government: Delivering for People”.

The information was noted by the Members.

1256: To receive information regarding scam alerts from South Wales Police.

The information was noted by the Members.

1257: To receive information from the Welsh Government Taskforce on un-adopted roads.

The information was noted by the Members.

1258: To receive information from the Friends of Neath Abbey Iron Company.

The Members discussed the issue.

Resolved: That the Clerk provides letter of support.

1259: To receive a request to accept an offer to donate a painting of Wesleyann Chapel, Skewen to the Council as raised by Cllr APH Davies.

Cllr APH Davies reported that a member of the public had contacted him to see if the Council would like a painting 24” x 18” of Wesleyann Chapel for Carnegie Hall.

Resolved: That the painting is accepted.

1260: To receive a copy of the revised Hiring Regulations to reflect the refusal of bookings if necessary.

The Members discussed the issue.

Resolved: That the change is approved.

1261: To receive an update regarding the General Data Protection Regulations including the obligations for Councillors.

The Clerk provided an update on the GDPR legislation. The Clerk reported that she had met with a few of the Local Community and Town Councils to discuss forming a Cluster Group to employ a DPO to assist with putting the new Regulations in place. The Clerk reported that Neath Town Council, Blaenhoddan Community Council, Pontardawe Town Council, Briton Ferry Town Council, Glynneath Town Council and Cilybebyll Community Council had been invited to attend. The Clerk reported that some of the Councils involved have already approved a joint working arrangement through a Cluster Group in this regard. The Clerk reported that she had completed a funding application to the Welsh Government to receive up to £5,000 to assist in the initial set up costs of the Cluster Working Arrangement. It was noted that if successful, the grant would only cover set up costs and could not pay for the employment of a DPO.

Resolved: That the Clerk has the authority to submit the funding application, and to continue to progress in the formation of the Cluster Group to enable group working arrangements with regard to GPDR legislation, and the appointment of a Data Protection Officer.

1262: To receive a revised version of the Council’s Privacy Notice for approval.

The Clerk reported that she needed to make an amendment to the document that had been circulated due to new information becoming available. The Members discussed the issue.

Resolved: That the Privacy Notice is deferred to the next meeting.

1263: To remind the Members that the Clerk will not be present at the next Council Meeting on the 2nd May 2018. Additionally, to remind Members that only the legislative items and informational items will be on the Agenda, and that the Clerical Assistant will be taking the minutes for the meeting.

The information was noted by the Members.

1264: Correspondence.

- a) **To receive an invitation from Skewen Historical Society to commemorate the placing of names on the WW1 Cenotaph at Carnegie Hall at a Ceremony at 11am on Saturday 10th November at Carnegie Hall. The invitation is extended to the Chair, Members and Staff.**

Resolved: That the Chair and Vice-Chair will attend.