

## COEDFFRANC TOWN COUNCIL

### **Minutes of a Statutory Meeting of the Council Meeting held on 20<sup>th</sup> March 2019 at the Memorial Hall.**

**Attendance:** Cllrs A Wingrave, JS Jones, M Harvey, P Davies, J Thomas, DK Davies, AR Aubrey, MA Fender, D Harvey, LJ Pocock, C Wingrave, TJ Bevan, K Amos, C Fletcher,

**1503: Apologies:** Cllrs K Whitehead, B Richards, APH Davies.

#### **1504: To receive Declarations of Interest.**

None.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

#### **1505: To approve and sign the Minutes of Previous meetings: -**

##### **a) Council Meeting held on 20<sup>th</sup> February 2019**

Approved as a true and accurate record.

##### **b) Finance & General Purposes Committee Meeting 13<sup>th</sup> March 2019.**

Approved as a true and accurate record.

#### **1506: Matters arising from the minutes. (FOR INFORMATION ONLY)**

Cllr C Fletcher provided additional information regarding Item 1486. Cllr Fletcher reported that he had spoken to the Head Teacher following the Clerks report at the last meeting stating that Crymlyn Primary School had not been approached by the residents to hold meetings in the School. Cllr Fletcher reported that one of the School Governors had been approached by a member of the community to hold a meeting, but they had declined the use of the school because there was no one available to open and close for the residents. Additionally, Cllr Fletcher reported that there was a misunderstanding with the Church and both parties were waiting for the other to make contact.

#### **1507: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.**

Accounts were received in the sum of £64,389.65. Account No's 743 and 751 were selected at random for an explanation by the Clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

**Resolved:** That the payments are approved.

#### **1508: To receive an explanation from the Clerk concerning Account No's: 664 and 700.**

The Clerk provided explanations, which were accepted by the Council.

#### **1509: Planning Applications:**

##### **To receive a Report on Planning Applications that have been dealt with between meetings.**

The information was noted by the Members.

**Cont...**

**1510: To receive a report from any Member concerning meetings at which he or she represented the Council.**

Cllr DK Davies reported that he had attended the NPTCBC Liaison Forum. Cllr Davies reported that amongst the issues discussed were Cross Border Policing regarding County Lines and Rights of Ways straddling NPTCBC and County & City of Swansea. Cllr P Davies reported that several Councillors, the Clerk and Council Staff had attended the funeral of Dick Owens.

**1511: To receive a report from the Finance & General Purpose Committee.**

Cllr J Thomas reported on the meeting in the absence of Cllr APH Davies.

The Members discussed the issue and the Clerk answered several queries. It was agreed that the Clerk should obtain legal advice from the Legal Department of NPTCBC regarding the sale of the building.

**Resolved:** That the recommendations for the Clerk to obtain the services of the Legal Department of NPTCBC for legal advice on the points raised in the F&G Meeting is approved. Additionally, that the Community Group are notified of the proposed selling points subject to legal confirmation, and all of the caveats and conditions raised at the F&G Meeting being met.

**1512: To receive a report regarding the Independent Remuneration Panels Annual Report for 2019/20 and approve the determinations.**

The Members discussed the issue. The Council asked for it to be recorded that the Members did not wish to claim any allowances with the exception of the Mayor who would claim the Mayoral Expenses.

**Resolved:** That the information in the report is noted and approved, but that the Members did not wish to claim any allowances at this point in time with the exception of the Mayor who would claim the Mayors Expenses.

**1513: To receive/approve/sign the Engrossment of Lease for the Electricity Substation site at Skewen Park.**

The Members discussed the issue.

**Resolved:** That the Engrossment of the Lease for the Electricity Substation site at Skewen Park is approved and signed.

**1514: To receive/approve/sign the Engrossment of Lease for the Scouts Hall at Skewen Park.**

The Members discussed the issue.

**Resolved:** That the Engrossment of the Lease for the Scouts Hall at Skewen Park is approved and signed.

**1515: To consider approving the re-appointment of Mr Lyn Llewellyn the Internal Auditor for Coedffranc Town Council for a further 3 years (copy enclosed).**

The Members discussed the issue.

**Resolved:** That the re-appointment of Mr Lyn Llewellyn as the Town Council's Internal Auditor for a further 3 year period is approved.

**1516: To receive/approve a request for Grant Funding from Seren & Kelsey Hughes to tour Barbados with the Wales Senior Cricket Team.**

The Members discussed the issue.

**Resolved:** That Seren and Kelsey Hughes are given a grant of £100 each to help toward their tour to Barbados with the Wales Senior Cricket Team.

**1517: To receive/approve the Retention and Disposal Policy and Retention Schedule.**

The Members discussed the issue.

**Resolved:** That the Retention and Disposal Policy and Retention Schedule is approved.

**1518: To receive/approve/sign the Engrossment of Lease for the Crymlyn Burrows Community Centre.**

The Members discussed the issue.

**Resolved:** That the Engrossment of the Lease for Crymlyn Burrows is approved and signed by the Management Committee.

**1519: Correspondence.**

None.

**Cllr M Harvey**  
**Deputy Mayor**