

COEDFFRANC TOWN COUNCIL

Minutes of a Statutory Meeting of the Council Meeting held on 19th June 2019 at the Memorial Hall.

Attendance: Cllrs APH Davies, DK Davies, A Wingrave, JS Jones, P Davies, J Thomas, K Whitehead, AR Aubrey, MA Fender, D Harvey, LJ Pocock, C Wingrave.

Deputy Mayor Cllr J S Jones took the Chair in the absence of the Mayor.

1556: Apologies. Cllrs B Richards, K Amos, M Harvey, C Fletcher, T Bevan.

1557: To receive Declarations of Interest.

Cllr DK Davies declared an interest in Item 1570 and abstained from commenting during discussions.

Cllr M Fender declared an interest in Item 1571 and left the room during discussions.

Cllr A Aubrey declared an interest in Item 1562 and abstained from commenting during discussions.

Additionally, it was noted that no Member that had declared an interest in the last meeting took any part in the approval of the minutes for that meeting.

1558: To approve and sign the Minutes of Previous meetings: -

a) AGM held on 15th May 2019.

Approved as a true and accurate record.

b) Council Meeting held on 15th May 2019

Approved as a true and accurate record.

c) Personnel Committee Meeting held on 15th May 2019

Approved as a true and accurate record.

1559: Matters arising from the minutes. (FOR INFORMATION ONLY)

The Clerk announced the date of the Battle of Britain Parade on 22nd September 2019.

The Clerk handed out photographs of the old football apparatus that has been moved from Jersey Marine to Tennant Park. Photographs of the new football goals in Jersey Marine were also provided.

1560: To receive and approve the accounts schedule for payments and to select two account numbers for a full explanation at the next meeting.

Accounts were received in the sum of £18,366.24 Account No's 144 and 205 were selected at random for an explanation by the Clerk at the next meeting. Copies of the accounts were circulated and the Clerk responded to member's queries.

Resolved: That the payments are approved.

1561: To receive an explanation from the Clerk concerning Account No's: 90 and 101.

The Clerk provided explanations, which were accepted by the Council.

1562: Planning Applications:

To receive a Report on Planning Applications that have been dealt with between meetings.

The information was noted by the Members.

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1563: To receive a report from any Member concerning meetings at which he or she represented the Council.

Cllr J S Jones attended the Neath Town Mayor's Dinner and thoroughly enjoyed the evening. Cllr APH Davies attended the One Voice Wales AGM at Carnegie Hall and was voted in as Chair for the Executive Committee.

1564: To receive a report from the Personnel Committee.

Cllr K Whitehead reported on the meeting.

Resolved: That the information was noted.

1565: To receive a copy of the Internal Audit Report for approval.

The Members discussed the Report.

Resolved: That the Internal Audit Report is approved.

1566: To receive Coedffranc Town Council's Fraud Policy for approval.

The Members discussed the Policy.

Resolved: That the Fraud Policy is approved.

1567: To receive a request from the Management Committee Crymlyn Burrows to hold a Fun Day on August Bank Holiday 25th August 2019.

The Clerk reported on the request and the Members discussed the issue.

Resolved: That the request is approved subject to the Committee providing and copy of their Insurance Certificates and any other necessary documentation to the Clerk in advance of the event.

1568: To receive a request for clarification from the Management Committee regarding dogs being allowed in Crymlyn Burrows Park.

The Members discussed the issue. It was suggested that dogs should not be permitted in the playground, but that a trial to allow dogs in the rest of the park should be tested. It was agreed that this arrangement should be monitored to ensure that the public are picking up dog mess. A final decision should be made at the end of the year.

Resolved: That the request to allow dogs into the park is approved on a trial basis. This will be reviewed towards the end of the year to ensure that the dog mess is being picked up before the final decision is taken. Dogs are to be kept out of the playground area at all times.

1569: To receive/approve the Coedffranc Town Council Policy Risk Schedule 2019/20.

The Members discussed the Police Risk Schedule.

Resolved: That the Policy Risk Schedule is approved.

1570: To receive a report regarding a request from the Short Mat Bowls Club.

The Clerk gave an updated report and confirmed that she had received a letter requesting to withdraw the original request. The Members discussed the issue. It was agreed that, due to receiving a letter asking for the withdrawal of the request, the item could not be discussed. Representatives from the Short Mat Bowls Club were in attendance and disagreed with the request being withdrawn.

Resolved: That the item could not be discussed at this meeting as the person that had made the request had withdrawn his request in writing. It was suggested that the Short Mat Bowls Club should write to the Clerk for the item to be put back on to the Agenda at the next meeting.

1571: To receive/discuss/approve renewing the Service Level Agreement between Coedffranc Town Council and NPTCBC to provide petrol and for the park equipment and vehicle maintenance.

The Clerk reported on the issue. The Members discussed the issue.

Resolved: That the Service Level Agreement is signed and approved.

1572: To receive information from One Voice Wales on On-line Training for Councillors.

The information was noted by the Members.

1573: To receive a request to place a bench in Coedffranc Cemetery outside of the designated bench plots drafted by the Estates Committee.

The Clerk reported on the issue and the Members discussed the request.

Resolved: That the request is approved.

1574: To receive information from the Clerk regarding the reporting format for all information relating to the Income and Expenditure Accounts following the installation of the new financial software package.

The information was noted by the Members.

1575: To receive notification from NPTCBC regarding revisions in the bus service provisions.

The information was noted by the Members.

1576: Correspondence.

None.

**Deputy Mayor
Cllr JS Jones**