

## COEDFFRANC COMMUNITY COUNCIL

### Minutes of the Annual General Meeting of Coedffranc Community Council held on 16<sup>th</sup> May 2018 at The Memorial Hall.

**Attendance:** Cllrs APH Davies, DK Davies, B Richards, A Wingrave, JS Jones, M Harvey, P Davies, J Thomas, K Whitehead, AR Aubrey, MA Fender, D Harvey, LJ Pocock, C Wingrave, TJ Bevan, C Fletcher, K Amos.

**1. Apologies:** None.

**2. To elect a Chairman for the forthcoming year.**

Cllr K Whitehead was nominated by Cllr A Wingrave and seconded by Cllr John Thomas.

**Resolved:** That Cllr K Whitehead is nominated.

Cllr P Davies presented the Chain of Office to Cllr K Whitehead.

Cllr K Whitehead presented Cllr P Davies with the Past Chairs Badge

**3. For the Chair to sign an Acceptance of Office.**

The Chair signed the acceptance of Office.

**4. To elect a Vice Chairman for the forthcoming year.**

Cllr M Harvey was nominated by Cllr A Wingrave and seconded by Cllr John Thomas.

**Resolved:** That Cllr M Harvey is nominated.

Cllr K Whitehead presented the Chain of Office to Cllr M Harvey.

**5. The authorised members to sign cheques for the full term of office are:**

**Lloyds**

A Wingrave, J Thomas P Davies, APH Davies, D Harvey, A Aubrey.

**NatWest**

DK Davies, JS Jones, J Thomas, P Davies, D Harvey.

**6. To approve the nominations for the Estates Committee for the forthcoming year.**

Chair; Vice Chair; D Harvey; A Aubrey; J Thomas; A Wingrave; C Wingrave; P Davies.

**7. To approve the nominations for the Finance and General Purposes Committee for the forthcoming year.**

Chair; Vice Chair; DK Davies; J Thomas; T Bevan; A Wingrave; C Wingrave; APH Davies.

**8. To approve the nominations for the Personnel Committee for the forthcoming year.**

Chair; Vice Chair; DK Davies; A Aubrey; J Thomas; A Wingrave; P Davies; APH Davies.

**9. The nominations for the Festival Committee remain in place for the full term of office they are:**

Chair, Vice Chair, A Wingrave, J Thomas, L Pocock, A Aubrey, T Bevan, Peter Davies.

*The Festival Committee will remain the same until the next elections with any additions of co-opted members as and when necessary.*

**10. To approve the nominations for the Cemeteries Committee for the forthcoming year.**

Chair; Vice Chair; A Aubrey; J Thomas; T Bevan; P Davies; APH Davies; A Wingrave.

**11. To decide upon the dates and times of Council Meetings for the forthcoming year.**

**Resolved:** That the Council will meet on the third Wednesday of each month at 6.30pm. All Planning Applications will be forwarded onto Members by Email and those who do not have email will receive theirs by post.

**12. To appoint a representative for One Voice Wales.**

**Resolved:** That Cllr APH Davies represents the Council.

**13. To appoint a representative for the NPTCBC Liaison Forum.**

**Resolved:** That Cllr DK Davies represents the Council.

**14. To decide upon the Chairman's personal expenses and hospitality budget.**

**Resolved:** That the Chairs Personal expenses will be £700.00, and that the budget for the Civic Budget be set at £1,600.00.

**N.B. In accordance with the Council Policy set out on 3<sup>rd</sup> December 1997, the Chairman is advised to maintain records in relation to all payments made from the expenses. Copies of receipts to be given to the Clerk at the end of the Financial Year.**

**15. To discuss/approve Members Allowances in accordance with the Independent Remuneration Panel for Wales Annual Report.**

Determination 44: Payment of £150 re: Telephone, technology, consumables etc.

Determination 46: Payment of £500 in recognition of specific responsibilities.

Determination 48: Payment for mileage.

Determination 49: Payment for overnight accommodation and subsistence.

Determination 50: Payment for financial loss.

Determination 51: Payment for care costs.

*Please note that all Members have provided signed letters to inform the Clerk that they do not wish to claim any of the above expenses with the exception of the Chair claiming the Chairs Allowance. Please note that the signed consent not to claim can be withdrawn by providing confirmation of the change in writing.*

**16. School Governors for Coedffranc Primary School and Crymlyn Primary School were elected following the Election in 2017. The following were appointed:**

**Coedffranc Primary**

Cllr A Wingrave

**Crymlyn Primary**

Cllr T Bevan

**Members will hold this post for the full term of office.**

**16. To appoint two Councillors to carry out the checks on the Internal Audit for the full term of office.**

Cllrs J Thomas and P Davies have been appointed for the full term of office.

**Cllr K Whitehead**

**Chair**