

COEDFFRANC TOWN COUNCIL

Minutes of the Annual General Meeting of Coedffranc Town Council held on 15th May 2019 at The Memorial Hall.

Attendance: Cllrs APH Davies, DK Davies, A Wingrave, JS Jones, M Harvey, P Davies, J Thomas, K Whitehead, AR Aubrey, MA Fender, D Harvey, LJ Pocock, C Wingrave, TJ Bevan.

1. Apologies: Cllr B Richards, K Amos, C Fletcher.

2. To elect a Mayor for the forthcoming year.

Cllr M Harvey was nominated by Cllr P Davies and seconded by Cllr A Wingrave.

Resolved: That Cllr M Harvey is nominated.

Cllr K Whitehead presented the Chain of Office to Cllr M Harvey.

Cllr M Harvey presented Cllr K Whitehead with the Past Chairs Badge.

3. For the Mayor to sign an Acceptance of Office.

The Mayor signed the acceptance of Office.

4. To elect a Deputy Mayor for the forthcoming year.

Cllr JS Jones was nominated by Cllr A Wingrave and seconded by Cllr P Davies.

Resolved: That Cllr JS Jones is nominated.

Cllr M Harvey presented the Chain of Office to Cllr JS Jones.

5. The authorised members to sign cheques for the full term of office are:

Lloyds

A Wingrave, J Thomas P Davies, APH Davies, D Harvey, A Aubrey.

Public Deposit Fund Administrators

J Thomas, W Thomas.

6. To approve the nominations for the Estates Committee for the forthcoming year.

Mayor; Deputy Mayor; D Harvey; A Aubrey; J Thomas; A Wingrave; C Wingrave; P Davies.

7. To approve the nominations for the Finance and General Purposes Committee for the forthcoming year.

Mayor; Deputy Mayor; J Thomas; A Aubrey; K Whitehead; A Wingrave; C Wingrave; APH Davies.

8. To approve the nominations for the Personnel Committee for the forthcoming year.

Mayor; Deputy Mayor; K Whitehead; A Aubrey; J Thomas; A Wingrave; P Davies; APH Davies.

9. The nominations for the Festival Committee remain in place for the full term of office they are:

Mayor, Deputy Mayor, A Wingrave, J Thomas, L Pocock, A Aubrey, T Bevan, Peter Davies, K Whitehead
The Festival Committee will remain the same until the next elections with any additions of co-opted members as and when necessary. Cllr JS Jones will be a co-opted Member as Deputy Mayor.

10. To approve the nominations for the Cemeteries Committee for the forthcoming year.

The Members discussed whether the Cemeteries Committee should be dissolved, as they have not held a meeting for four years.

Resolved: That the Cemeteries Committee is dissolved.

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11. To decide upon the dates and times of Council Meetings for the forthcoming year.

Resolved: That the Council will meet on the third Wednesday of each month at 6.30pm. All Planning Applications will be forwarded onto Members by Email and those who do not have email will receive theirs by post.

12. To appoint a representative for One Voice Wales.

Resolved: That Cllr APH Davies represents the Council.

13. To appoint a representative for the NPTCBC Liaison Forum.

Resolved: That Cllr DK Davies represents the Council.

14. To decide upon the Mayors personal expenses and hospitality budget.

Resolved: That the Mayors Personal expenses will be £700.00, and that the budget for the Civic Budget be set at £1,600.00.

N.B. In accordance with the Council Policy set out on 3rd December 1997, the Chairman is advised to maintain records in relation to all payments made from the expenses. Copies of receipts to be given to the Clerk at the end of the Financial Year.

15. To discuss/approve Members Allowances in accordance with the Independent Remuneration Panel for Wales Annual Report.

Determination 44: Payment of £150 re: Telephone, technology, consumables etc.

Determination 46: Payment of £500 in recognition of specific responsibilities.

Determination 48: Payment for mileage.

Determination 49: Payment for overnight accommodation and subsistence.

Determination 50: Payment for financial loss.

Determination 51: Payment for care costs.

Please note that all Members have provided signed letters to inform the Clerk that they do not wish to claim any of the above expenses with the exception of the Chair claiming the Chairs Allowance. Please note that the signed consent not to claim can be withdrawn by providing confirmation of the change in writing.

Resolved: That Members have provided the Clerk with signed confirmation that they do not wish to receive the allowances.

16. School Governors for Coedffranc Primary School and Crymlyn Primary School have previously been elected.

The following were appointed:

Coedffranc Primary

Cllr P Davies

Crymlyn Primary

Cllr T Bevan

Members will hold this post for the full term of office.

17. To appoint two Councillors to carry out the checks on the Internal Audit for the full term of office.

Cllrs J Thomas and P Davies have been appointed for the full term of office.

**Cllr M Harvey
Mayor**